

VP FINANCE AND TREASURER – ACTIVITY REPORT

04-08OCT2009 42ND WACA AGA

KUALA LUMPUR, MALAYSIA

Since being elected as the VP Finance and Treasurer at the 41st AGA in Nassau, Bahamas, I had attended the first Executive Committee meeting of 2009 in Feb in Montreal, Canada. At the EC meeting, the 2010 Budget was prepared. I have been working with the past VP Finance and Treasurer, Val Welling in setting up the 2009 WACA books on the “Simply Accounting” program. Every month I receive a monthly report from WACA HQ manager, Keith Miller. Included with the monthly report is the monthly bank statement, deposits and invoices that I enter into the accounting program. The accounts are up to date as of Jun 30, 2009 as I have not yet received the July Bank Statement at the time of preparing this report. All invoices for the WACA dues for 2009 had been emailed to each member club with one invoice being faxed due no email address available. Along with Val’s help, the financial documents for the AGA have also been prepared and were sent along with the AGA agenda. I was also able to collect the WACA fees from the Hong Kong Interline Club for their Discovery China Tour in May as I had attended this amazing tour. Looking forward to a successful 42nd AGA.

Judith Guevara

VP Finance and Treasurer